

*
ESSENTIAL FORMS' SPECIMEN A (CONSULAR LETTER) ON
EMPLOYER'S LETTERHEAD

HIS EXCELLENCY
THE CONSUL GENERAL
(ADDRESS OF RESPECTIVE CONSULATE IN BANGLADESH)

YOUR EXCELLENCY,

WE WOULD LIKE TO INFORM YOUR EXCELLENCY THAT WE HAVE ISSUED A
POWER OF ATTORNEY TO M/S, BONANZA OVERSEAS, BENGAL SHIP
HOUSE (1ST FLOOR), 73 AGRABAD, C/A CHITTAGONG, BANGLADESH,
R/Lic. No. RL- 579, TO SIGN ALL DOCUMENTS AND TO SUBMIT
PASSPORTS AND RECEIVE VISAS FROM YOUR EMBASSY FOR RECRUITMENT
OF WORKERS FROM BANGLADESH.

THEREFORE, WE WOULD BE GRATEFUL IF YOUR ESTEEMED OFFICE COULD
KINDLY ISSUE THE VISAS AGAINST OUR BLOCK VISA NO DATED
.....

THANKING YOU FOR YOUR CO-OPERATION. PLEASE ACCEPT OUR
REGARDS.

YOURS FAITHFULLY,

(AUTHORISED SIGNATURE AND SEAL OF THE COMPANY)

NOTE: THIS HAS TO BE ATTESTED BY THE CHAMBER OF COMMERCE AND
MINISTRY OF FOREIGN AFFAIRS OF THE EMPLOYER'S COUNTRY AND ALSO
BY THE EMBASSY OF BANGLADESH IN EMPLOYER'S COUNTRY.