



Bonanza Overseas

COMPANY PROFILE



STRATEGIC ADVISERS FOR EXCELLENCE



HEAD OFFICE:

House # 10/B, Road # 103, Gulshan-2,
Dhaka-1212, Bangladesh.
e-mail: info@bonanzaoverseas.com
bonanzaoverseashr@gmail.com

OFFICE IN KINGDOM OF SAUDI ARBIA

RECRUITING OFFICE
P.O.Box-86179, Riyadh-11622, K.S.A.
Tel: 00966-503216225
Fax: 00966-1-4607550
e-mail: info@bonanzaoverseas.com
bonanzaoverseashr@gmail.com

TRAINING CENTRE

BONANZA TRAINING CENTRE-1
373, Dewan Bari Road
Ajompur, Dokkhin Khan, Dhaka-1230

BONANZA TRAINING CENTRE-2
398, Dhour Main Road, Ward-2, Block-D
Uttar Rajabari, Turag, Dhaka-1230

MEDICAL CENTRE

PARADYNE MEDICAL CENTRE
107, DIT, Road, Malibagh, Dhaka -1217 Bangladesh
Tel : +88 02 48321127,
Mobile: +88 01813867444
Email : paradynebd@gmail.com
web: www.paradynebd.com

Mission Statement



“We aim to operate in an optimal manner such that our actions are both economically and socially viable for all stakeholders within our home nation as well as our partners abroad.”

Managing Directors Message

Welcome to Bonanza Overseas, where we intend to fulfill all your human resource requirements. Having successfully been in the trade of human resource allocation in the Asia and Middle East region for the past twenty years, our core competencies are primarily our professionalism and experience, and the use of technology and stream lined managerial processes to expedite recruitment.

Our experience allows us to maintain an invaluable database of professionals with experience at home and abroad. We also have an in house supply chain spanning our nation and region. As we are part of a group of companies involved in varied activities from Trading, Banking, Real Estate, IT, Construction, Shipping, Tourism and Investment Advisory Services, we can draw from a large pool of shared experiences to best synergize with our clients. Just as we are in the trade for providing invaluable human resources for your needs, we list our own people as our greatest assets. Having successfully dispatched more than 90,000 human resource personnel over the past two decades, we believe in continual improvement. Our greatest driver is the satisfaction of both you the client as well as the personnel we dispatch. Flexibility and a finger on the pulse of current trends is a distinguishing hallmark for all that belong to the Bonanza Overseas family; the only thing we refuse to compromise on is quality, both in the processes we involve and the exacting standards, that you the client will demand.

Welcome to our vision, where we believe that your business, your project needs, our processes and our people all serve the same integral concept: Mutual growth for all stakeholders.

Welcome to Bonanza Overseas.

Aneek Intesar Ahmed

Managing Director

MSc Management(International Management Exchange Programme)

London School of Economics and Political Science (LSE)

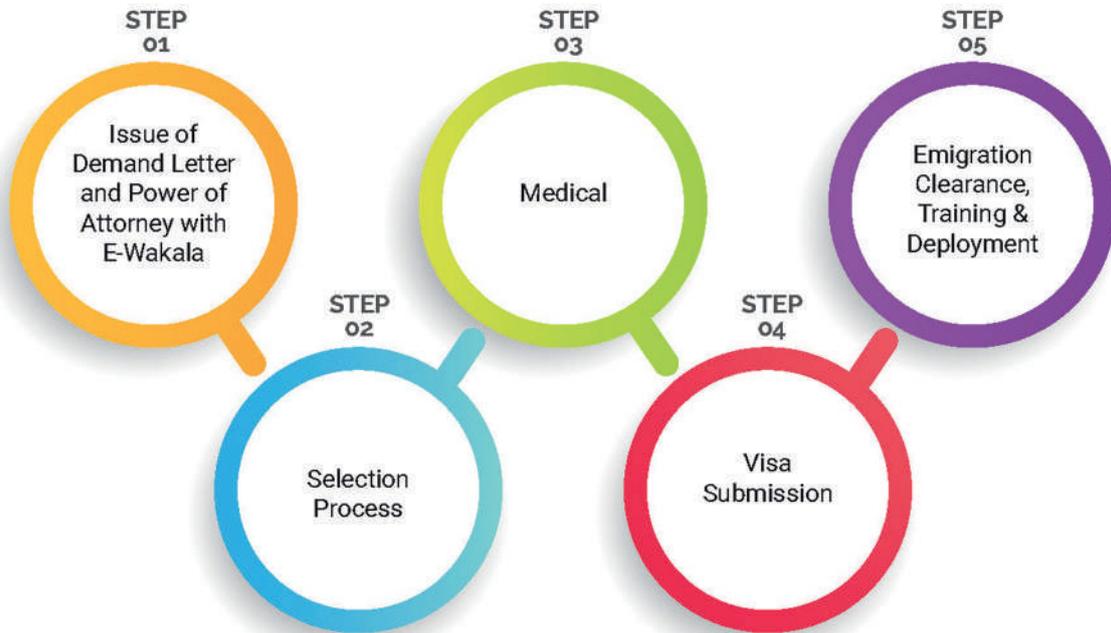
and

New York University Stern School of Business (NYU STERN)

BSc (Honours) Management

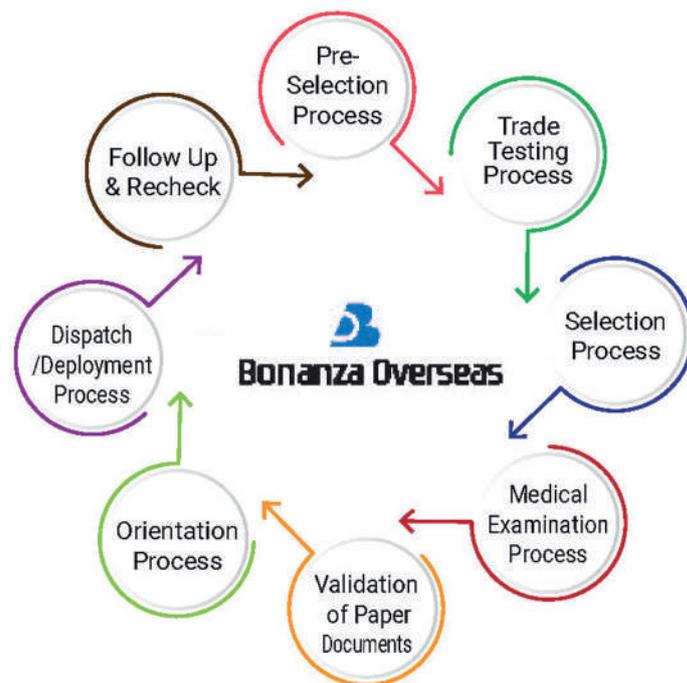
London School of Economics and Political Science (LSE)

Deployment Flow Chart



Total Lead Time – 40 ~ 45 Days

Manpower System



Recruitment Process

Bonanza Overseas functions as the personnel manager in the selection of candidates along with the representatives of our partner's from the hiring corporations. Over the past two decades, Bonanza Overseas has acquired valuable functioning knowledge on many specialized fields of the recruitment and placement process. The process in itself has been customized in order to optimize proficiency in the pre-selection, selection, and the despatch process.

The recruitment process may be further subdivided into the following sets of activities:

Pre-Selection process

The pre-selection process involves advertisements in local mass media in order to inform potential applicants about the jobs or contract at hand. In many cases, Bonanza Overseas tends to draw on its pre existing pool of applicants and potentials either from returning contracts abroad or those in a waiting list for a new job. In this effect Bonanza Overseas will also be incorporating an extensive computer data base of all applicants present and future in conjunction with the new directives from the Bangladesh Association of International Recruiting Agencies (B.A.I.R.A) in effect from the 15th of June 2004. Coupled with our own personal data banks which have been maintained since 1986, Bonanza Overseas prides itself on its capacities to provide the right person for the right job. This is mainly due to our extensive experiences in the trade plus the development of our information technology.

Trade Testing Process

The trade testing process is an inherent part of the Selection process. Bonanza Overseas conducts extensive and thorough interviews for all applicants for all the job descriptions. Testing facilities for more complex engineering functions are also available at our office premises, in adherence to the most modern processes and techniques in use at the time. Bonanza Overseas prides itself on the quality of the workforce it supplies and in order to retain the high levels we strictly adhere to, our trade testing process is constantly modified and adapted with the needs and requirements of various professional fields. Bonanza Overseas has dispatched personnel for a multitude of differing professional fields, ranging from catering, cleaning, engineering, medical, healthcare, electro mechanical, ancillary services, mid level administrative staff and assistance, and various other managerial services.

Selection Process

Our Selection process which involves choosing the best of the best from the interviews and tests conducted in the trade testing process, is like all other facets and functions of Bonanza Overseas Ltd., operated using the ideals of total quality management. At Bonanza Overseas, the only thing we refuse to compromise on is quality.

The Selection of the personnel occurs in any one of the following two ways, depending on the criteria of the job description, the previous experience of the applicant, the presence/ absence of a delegation from our partner firm (the hiring firm), and any other specific characteristic of the job at hand:-

i) In the case of returning workers for a company, or for a company with which we have had extensive dealings with in the past, and when there is no delegation present, Bonanza Overseas undertakes the selection interviews itself through a specialized panel of experts in the discipline the job description adheres to. Over time most of our long term partners tend to trust our choices as we ensure that only the best are selected.

ii) The delegation from the hiring firm which will use the facilities in our office premises can also choose to conduct the extensive interviewing and trade testing and make the choice of applicants along with the help of our panel of experts if they so choose. Bonanza Overseas welcomes all delegations from our partner firms and we are experienced in making the selection process as smooth, effective and as efficient as possible.

Medical Examination Process

The medical examination for the applicants who have passed the first round of trade testing and/ or interviews is conducted in the best medical facilities in strict adherence to international standards. Bonanza Overseas ensures that each and every personnel deployed to work at our partner firm's facilities is fit and able.

Validation of proper documentation

The validation of official documentation such as passports, visas (including visa queries at the relevant embassies), health certificates, academic qualification certificates, and any other such document is also collected and processed by Bonanza. Moreover necessary permission from Government Agencies and other legal institutions are also collected and endorsed by Bonanza on behalf of such agencies.

Orientation Process

After the final selection rounds, medical examinations and validation of all necessary documentation, the applicant is finally prepared to travel abroad for his new career. Prior to this we conduct orientation processes at our fully equipped training facilities in order to fully prepare the applicant for the jobs at hand. For these purposes our office personnel also includes various experts in the relevant required fields as well as previous returnees from the companies abroad who have had first hand experience with the jobs and working conditions. The orientation process also involves an extensive question and answer session from the applicants to any topics of interest or doubt. This helps give the workforce a clear view of their jobs and required activities. This process not only improves their future productivity, but also boosts employee morale. In essence we supply a happier and better prepared work force. This is all in line with Bonanza Overseas adherence to total quality management.

Dispatch / Deployment Process

Bonanza Overseas also ensures that the travel arrangements are undertaken as smoothly as possible. Like all other aspects of our management, we expect total quality and hence expect zero delays. In order to ensure that the ticketing and travel of the traveling personnel is conducted efficiently, we perform our ticketing activities in house in our very own IATA approved travel agency, Bonanza Travels Ltd., which has been an award winner from various major airlines such as Gulf Air, Emirates, and Saudi Airlines for the past few years running. By vertically integrating the ticketing activities with our recruitment functions of Bonanza Overseas, the deployment or dispatch of our workforce is normally always on the dot.

Follow Up and Recheck

The process does not stop after dispatch. Through our affiliate offices in the Middle East, namely our branches in Riyadh, KSA, Abu Dhabi and Dubai, we tend to keep in close correspondence with the hiring partner firms and we also have an open invitation to any worker who has landed a contract through Bonanza Overseas to contact us in the case they ever need anything. Bonanza Overseas is not only a business firm, but a social one as well. We believe in the welfare of each of our partner firms as well as every worker we have ever dispatched abroad. Hence we keep our doors and ears perpetually open and alert.

Our recruitment process is perennially being updated and it is very adaptive to the specific needs of our clients. The end result with any variant of the process is as always: - quality.

Letter of Appreciation

LETTER OF APPRECIATION



DIRECTOR GENERAL
BUREAU OF MANPOWER, EMPLOYMENT & TRAINING
89/2, KAKRAIL, DHAKA-1000 BANGLADESH
PHONE: OFFICE: 9349925, RESIDENCE: 860605

PABX NO. 404212, 410007-9
FAX NO. 880-2-839948

JANUARY 26, 2000

D.O. NO.....

TO WHOM IT MAY CONCERN

THIS IS TO CERTIFY THAT BONANZA OVERSEAS LTD. HOUSE # 10/B, ROAD # 103, GULSHAN-2, DHAKA-1212, BANGLADESH IS ONE OF THE LEADING INTERNATIONAL RECRUITING AGENCIES IN BANGLADESH DULY APPROVED BY GOVERNMENT OF BANGLADESH. THEY HAVE ACHIEVED THE HIGHEST DEGREE OF PERFECTION AND SKILL IN THE FIELD OF MANPOWER RECRUITMENT AND IN THE CONTEXT OF EXPERIENCE AND THE VOLUME OF BUSINESS. BONANZA OVERSEAS LTD. HAS ESTABLISHED REPUTATION THROUGH THEIR PROFESSIONALISM AND DEDICATION IN THIS BUSINESS. THEY MAINTAIN A VERY IMPRESSIVE OFFICE AND RECRUITING CENTER IN DHAKA AND CHITTAGONG WITH EXPERIENCED STAFF HAVING ALL THE MODERN FACILITIES AND OFFICE EQUIPMENT.

WE WISH THEM EVERY SUCCESS.

WILLFRED RODRIGUES
DIRECTOR GENERAL

List of Major Clients



Projects Worked on



KINGDOM TOWER - KSA



AL KHAZZAN TOWER - KSA



TWO TOWER - QATAR



LANDMARK TOWER- ABU DHABI

Projects Worked on



AL SALMIYA TOWER- UAE



DUBAI NATIONAL BANK- DUBAI



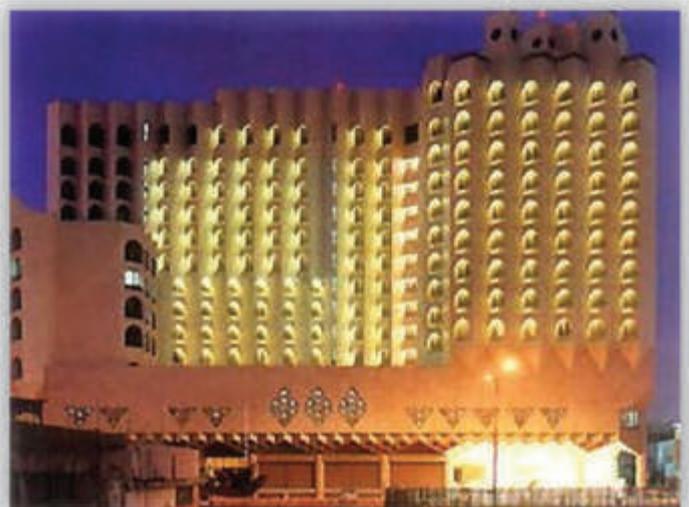
KING ABDUL AZIZ SPECIALIST HOSPITAL - UAE



LUSAIL CITY HOTEL - QATAR



DUBAI MALL - DUBAI



JEDDAH TRIDENT HOTEL- KSA



Daewoo Gas-tank Project-nigeria



Daewoo Ship Repair Yard-oman



Daewoo Triploi Hotel Project-libya

- *daewoo Waterfront Project-qatar
- *daewoo Benghazi Medical Project-libya
- *daewoo Png Lng Project



Samsung C&t Cleveland Clinic Project-uae



Samsung C&t Deep Tunnel Project-uae



Samsung C&t Unclear Project-uae

- *samsung C&t Lusail Steel Box Bridge Qatar



Sk E&c Petroleum Institute Staff Accommodation Project-uae



Sk E&c Jac Project-singapore



Hanwha E&c Bismayah New City Project-iraq



Alec Terminal 3 Project-uae



Controll & Application
Yas-marina Cercit Project-uae

INVENTORY (Category List)

ARCHITECTURE

- ARCHITECT
- LANDSCAPE ARCHITECT
- TOWN PLANNER
- DRAFTSMAN
- DESIGNER

CIVIL

- CIVIL ENGINEER
- CIVIL SUPERVISOR
- CONSTRUCTION FOREMAN
- MASON FOREMAN
- CARPENTER FOREMAN
- STEEL FIXER FOREMAN
- PAINTER FOREMAN
- SURVEYORS
- PLUMBER
- MECHANIC
- UPHOLSTERER
- CARPENTER
- STEEL FIXER
- MASON
- BLOCK LAYER
- CONCRETE FINISHER
- PAINTER
- TILE FIXER
- LABOUR

ELECTRICAL

- ELECTRICAL ENGINEER
- ELECTRICAL SUPERVISOR
- ELECTRICAL FOREMAN
- MOTOR WINDER
- BUILDING ELECTRICIAN
- MAINTENANCE ELECTRICIAN
- CABLE JOINTER
- INDUSTRIAL ELECTRICIAN
- AUTO ELECTRICIAN
- ELECTRICAL HELPER

MECHANICAL

- MECHANICAL ENGINEER
- MECHANICAL SUPERVISOR
- MECHANICAL FOREMAN & CONSTRUCTORS
- MECHANICAL (HEAVY EQUIPT.)
- MECHANIC (PATROL & DIESEL)
- INSULATOR
- H.D. DRIVER
- H. E. OPERATOR
- DUCT MAN
- MECHANIC INSTRUMENT
- WELDER INSPECTOR

- WELDER, (STRUCTURAL)
- WELDER, (X-RAY)
- PUMP MECHANIC
- A/C & REFRIGERATION TECH.
- AUTO MECHANIC
- LATHE TECHNICIAN
- DENTER
- AUTO DENTER
- POWER PLANT OPERATOR
- STEEL METAL WORKER
- STEEL ERECTOR / RIGGER
- PLUMBER
- WATER / SEWERAGE TREATMENT OPERATOR

AGRICULTURE / POULTRY SECTOR

- AGRICULTURE ENGINEER
- AGRICULTURE TECHNICIAN
- VETERINARY DOCTOR
- HORTICULTURIST
- GARDENER
- AGRICULTURE LABOUR

PRINTING INDUSTRY

- PRODUCTION MANAGER
- GRAPHIC DESIGNER
- SIGN PAINTER (WRITER)
- PHOTOGRAPHER
- PROCESSOR
- MOUNTER
- CAMERAMAN
- SCANNING OPERATOR
- PHOTO COMPOSE OPERATOR
- PROOF READER
- PLATE MAKER
- MACHINE SUPERVISOR
- MACHINE FOREMAN
- MACHINE HELPER

MEDICAL PERSONNEL

- CONSULTANT PHYSICIAN
- RESIDENT PHYSICIAN
- RESIDENT EMERGENCY
- RESIDENT INTERNAL MEDICINE
- RESIDENT PEDIATRICS
- RESIDENT SURGERY
- RESIDENT OBS /GYNAE
- STAFF NURSE
- ASST. NURSE
- MID. WIFE
- O.R. CHARGE NURSE
- MEDICAL RECORD TECHNICIAN
- PHARMACIST / ASST. PHARMACIST
- C.S.S.D. TECHNICIAN

- X-RAY TECHNICIAN
- MEDICAL STORE KEEPER
- MEDICAL SEMI-SKILLED WORKER
- WARD CLARK
- MAINTENANCE SUPERVISOR
- LAUNDRY SUPERVISOR
- LAUNDRYMAN / IRON MAN
- CLEANER

DRIVERS

- CAR DRIVER
- TRUCK DRIVER
- TRAILER DRIVER
- HEAVY EQUIPMENT DRIVER

PROFESSIONAL & OTHERS

- ENGLISH INSTRUCTOR
- COMPUTER PROGRAMMER
- COMPUTER OPERATOR
- CHIEF ACCOUNTANT
- ACCOUNTING CLARK
- AIR-TICKET RESERVATION MANAGER
- SECRETARY
- SWIMMING POOL TECHNICIAN
- CHEMIST
- LAB-TECHNICIAN
- ANTENNA TECHNICIAN
- BROADCASTING ENGINEER
- BROADCASTING TECHNICIAN
- FIRE FIGHTING OPERATOR
- SALESMAN
- TAILOR

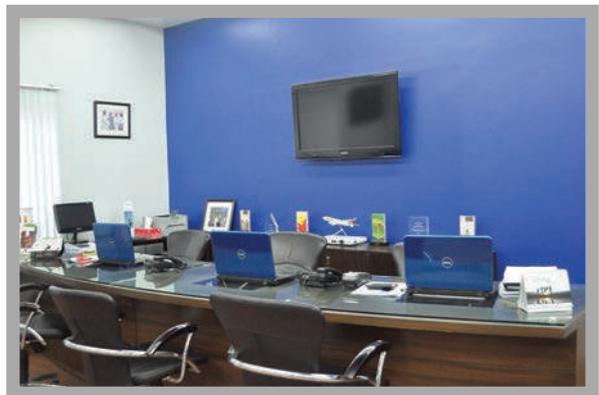
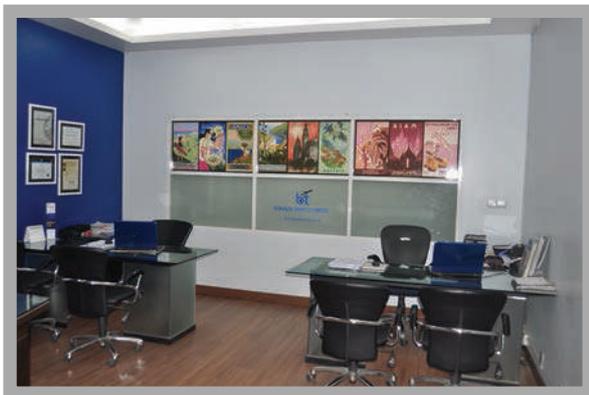
HOTEL INDUSTRY / CATERING

- FRONT OFFICE MANAGER
- CAMP BOSS
- CATERING SUPERVISOR
- HOUSEKEEPER
- LAUNDRY MANAGER
- ROOM SERVICE MANAGER
- RESERVATION CLARK
- BELL CAPTAIN, BELLBOY
- SECURITY GUARD
- CHAUFFER
- CLEANER, WORKER
- RESTAURANT MANAGER
- CONTINENTAL COOK
- WESTERN COOK
- ARABIAN COOK
- ASIAN COOK
- DIETITIAN
- BAKERY MAN
- PASTRY WDRKER
- SWEET MAKER
- WAITER
- ROOM BOY

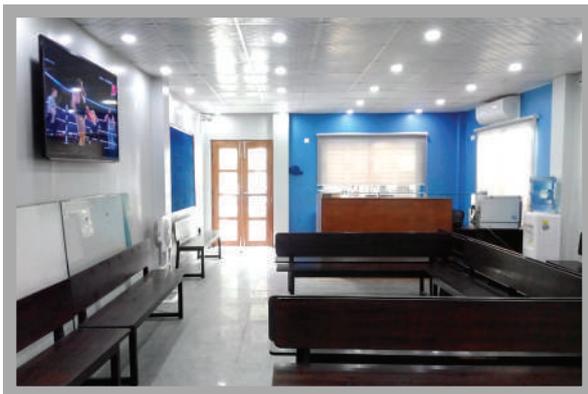
Premises:

The head office is located in a modern business center and the heart of the Dhaka city. All the offices are fully equipped with the modern infrastructure.

Our Ticketing Center :



Our Visa Processing Center :



Bonanza Training Centre



Bonanza Training Centre



Brief Description Of Operational Facilities

3. Personnel :

Training Personnel With Extensive Practical Experience Will Be On Site To Oversee All Trainees And Conduct The Courses. Part Of This Team Will Include Foreign Trained Personnel With First Hand Experience Of The Job At Hand

3. Equipment :

All Necessary Equipments : Welding Machines, Gas Cutter, Lathe Machines, Grinding Machines, Drill Machines, And Other Necessary Construction Related Aids, Including All Safety Aids, Including A Fire Fighting Unit Are Also Available At The Facility. A 500 Kva Electrical Substation With All Accessories And Equipments Including Generator Facilities Are Available Such As To Avoid Unnecessary Delays In Training Due To Frequent Power Outages.

Facilities Photo



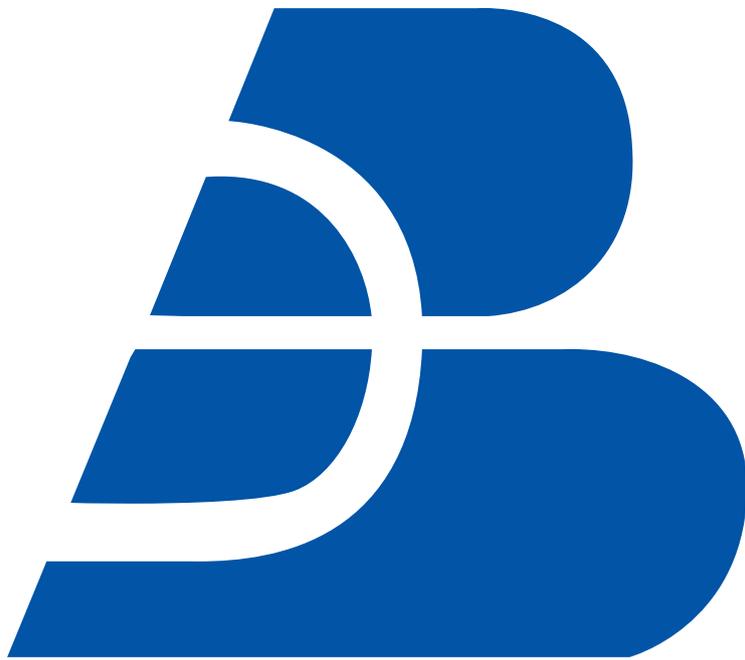
Facilities Photo



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